



EUROPEAN UNION



GOVERNMENT OF ROMANIA



SERBIAN GOVERNMENT



Structural Funds  
2007 - 2013



MUNICIPALITY OF ALIBUNAR

**Project title: Sweet weekend at Devojački Bunar**

Resita, 26.07.2016

**Our ref.: MIS Code 1276 / Euroland Banat Association / Procurement 6 – Organization of events**

Dear Madam/Sir,

**INVITATION TO TENDER FOR Organization of events, Location: Caras-Severin County**

I am pleased to inform you that your firm/consortium led by you is invited to take part in the competitive negotiated procedure for the above contract. The complete tender dossier is attached to this letter. It includes:

**A. Instructions to tenderers and procurement notice**

**B. Draft Contract Agreement and Special Conditions with annexes:**

- I. General Conditions for service contracts
- II. Terms of Reference
- III. Organisation and Methodology (To be submitted by the tenderer according to the template provided)
- IV. List of references of the Contractor (To be submitted by the tenderer according to the template provided)
- V. Budget (To be submitted by the tenderer as the Financial offer using the template provided)
- VI. Forms and other relevant documents

**C. Other information:**

- I. List of entities invited to submit a tender
- II. Administrative compliance grid
- III. Evaluation Grid

**D. Tender submission form**

For full details of the tendering procedures, please refer to the **Practical Guide to contract procedures for EC external actions and its annexes**, which may be downloaded from the following Web site:  
[http://ec.europa.eu/europeaid/work/procedures/implementation/services/index\\_en.htm](http://ec.europa.eu/europeaid/work/procedures/implementation/services/index_en.htm).

We look forward to receiving your tender before the deadline specified in point 7 of the Instructions to tenderers to the address specified in the same point. If you decide not to submit a tender, we would be grateful if you could inform us in writing, indicating the reasons for your decision.

Yours sincerely,

**Andrei SZABO**  
President